

Food Trucks in Residence Policy

Effective: 07/22/2015

Last Updated: 03/21/2017

PREAMBLE

Food truck business on Western University property is considered commercial activity on private property. As such, organizers wishing to bring a food truck to campus must obtain special permission. In addition, Western University has pre-existing relationships with certain food truck vendors; these contractual agreements must be adhered to.

In the past, there have been organizers who have failed to receive this permission, which unfortunately resulted in food trucks being asked to leave Western property.

POLICY

Residents' Councils and the Residence Life Management Team are permitted to request a food truck anytime throughout the year. Residence Head Sophs are permitted to request a food truck for Orientation Week programming. Should student leaders wish to request a food truck, they are required to collaborate with their respective Residents' Council or the Residence Life Management Team.

PROCEDURE

All food truck requests must be managed through the Administrative Coordinator (AC) in the Office of Residence Education and Programs. The AC will then liaise with Hospitality Services to obtain approval and book a food truck.

All requests for food trucks on campus are to be approved by a relevant agent of Hospitality Services. Only food trucks previously approved by Hospitality Services are allowed to serve food in any area of campus.

Email rezliferequests@uwo.ca for food truck requests.

All questions regarding the **Food Trucks in Residence Policy** can be forwarded to the Programming Coordinator in the Office of Residence Education and Programs.