

Poster Policy

Last Updated: 07/05/2018

PREAMBLE

Posters in Residence are used by student leaders to advertise their programs. Given the nature of positional power held by student leaders in relation to students, posters prepared by those leaders ought to uphold the values of the Department of Housing, the Division of Housing & Ancillary Services, and Western University.

POLICY

Posters fall under the same requirements as outlined in the **Decorations in Residence Policy** and the **Clothing and Memorabilia Policy**.

Any poster can be removed at the discretion of the Residence Manager.

PROCEDURE

Any poster that could be perceived, or interpreted, as offensive in nature must be reviewed by the Residence Manager prior to posting.

Posters from external organizations must be submitted to the Administrative Coordinator in the Residence Life Office (Brandi Spitzig, bspitzi@uwo.ca) for approval. If the poster is approved, the organization will deliver posters to the Front Desk of the building where they would like the items displayed. Posters must be accompanied by written proof of approval (an email from the Administrative Coordinator is sufficient). Front Desk Staff will display posters in designated areas.

All questions regarding the **Poster Policy** can be forwarded to the Programming Coordinator(s) in the Office of Residence Education and Programs or the Residence Manager.